

**MINUTES OF THE ANNUAL GENERAL MEETING  
OF THE GAUTENG DRESSAGE COUNCIL  
HELD ON THE 18<sup>TH</sup> JANUARY 2020**

<b>Date</b>	18 January 2020
<b>Attendees</b>	<p>Matthew Smith (MS) – GEF President/GEF electoral officer</p> <p>Pierre Hefer (PH) – DSA President</p> <p>Siobhan Records (SR) – Acting President/nominee</p> <p>Angie Meredith (AM) – Sunhills representative /Technical</p> <p>Cheryl Kempin (CK) – Judges and Officials</p> <p>Kerry Beyerly (KB) – Kyalami Park representative</p> <p>Claire Nadin (CN) – Fairfield's representative</p> <p>Peter Muller (PM) – Mighty Blues representative</p> <p>John Smith (JS) – Vybrant representative/nominee</p> <p>Felicity Bird (FB) – Randfontein representative/nominee</p> <p>Eino Vuorinen (EV) – Boskop Ryklub representative</p> <p>Manie Stoltz (MS) – Penbritte representative</p> <p>Belinda Martin (BM) – Penbritte representative</p> <p>Jessie van Eck (JvE) – Terrouges representative</p> <p>Jane Schalkwijk (JvS) – Fourways Representative/Athletes rep</p> <p>Elena Jankowitz (EJ) – Vybrant Representative</p> <p>Cheryl Teare (CT) – Venues and Schedules/nominee</p> <p>Surei Botha (SB) – Fourways representative</p>
<b>Apologies</b>	Jennifer Gertzen, Marion Clough, Martjie Kuipers
<b>Venue</b>	Kyalami Park Equestrian, 1 Dahlia Road, Kyalami
<b>Meeting called by</b>	Siobhan Records
<b>Type of meeting</b>	Annual General Meeting
<b>Note taker</b>	Surea van Schalkwyk

Agenda Item
<b>Meeting commenced at 11:05</b>
<p><b>1. Opening</b> Siobhan Records opened the meeting</p>
<p><b>2. Welcome and apologies</b> SR welcomed all who attended and noted that it was great to have a full complement of voting clubs present. A special welcome was extended to Matthew Smith from GEF and Pierre Hefer from DSA.</p> <p>We had apologies from Jennifer Gertzen, Marion Clough and Martjie Kuipers.</p>
<p><b>3. Confirmation of quorum</b> MS confirmed we were quorate.</p>
<p><b>4. Condonation of nominee not being present</b></p> <p>MS also confirmed that nominees who could not be present, could still be elected in their absence.</p>
<p><b>5. Approval of minutes of the previous AGM and matters arising</b></p> <p>PH requested two changes to the 2019 minutes:</p> <ul style="list-style-type: none"> <li>• Change DSA observer to DSA President as he was an active participant.</li> <li>• DSA strictly dictates our budget <b>totals</b> and provide us with the budget structure we use and we have to stay within the provided framework. – the word “<b>totals</b>” was added to the original sentence.</li> </ul> <p>The minutes of the previous AGM were accepted with the above changes made. Proposed by PM, seconded by JvS</p> <p>There were no matters arising from previous AGM minutes</p>
<p><b>6. Annual Presidents report</b></p> <p>Before presentation of the Presidents report, MS asked a general question around the change of the DSA fee structure.</p> <p>PH addressed the meeting on the question:</p> <ul style="list-style-type: none"> <li>• DSA experienced problems from 2018 as the smaller provinces struggled to be able to host the DSA Challenge.</li> <li>• Due to this, there were large discrepancies in the entry fees.</li> <li>• The judges put their expenses to the local provinces and at times had to wait a long time for reimbursement.</li> <li>• The change was implemented that DSA took over the bulk of the funds and payments for the DSA challenge. The provinces are now only responsible for small local costs.</li> <li>• This allowed competitors to compete at lower entry costs.</li> </ul> <p>SR tabled the Presidents and Portfolio reports.</p>

## **7. Confirmation of the provincial fee structure chosen**

PH advised that for the 2020 financial year, DSA did not prescribe a final membership fee to any province. The members from each province, had to choose the fee structure they wanted.

The three available options were:

High Road – The Province would have a larger project budget available to spend. The membership fee would be higher.

Low Road – The Province would have less project budget than the high road. The membership fee would also be less than the high road fee.

Base Rate – The province would have no project budget, this would be the lowest membership fee option.

Each Council has to submit their project budget 20 days before commencement of their projects to DSA for approval. Once approved, the Council may continue with their project.

Gauteng Members chose the Low Road membership option for 2020.

This will allow Gauteng a project budget of R 63 150.

Council confirms for the 2020 season the Province will run using the Low Road options as selected by its members.

Approval of the 2019 Finances:

This was the approval for the 12 month period which ended on 31 December 2019.

PH provided the meeting with the Gauteng Finances for 2019.

He addressed some of the expense accounts. PH confirmed he would mail all members present more detailed breakdowns of these accounts.

PH confirmed that funds not spent during 2019 will stay ringfenced in the Gauteng provincial account.

Council accepted the 2019 finances presented.

## **8. Election of the new Gauteng Dressage Council**

SR handed over to Matthew Smith as the electoral officer for the election of Council.

The following unopposed nominations were tabled:

- Venues and Schedules: Cheryl Teare
- Teams and Awards: Martjie Kuipers

All unopposed office bearers were unanimously elected.

The positions of President and Treasurer required a vote.

MS, assisted by PH counted the votes and announced the outcome:

- President: It was tie between Siobhan Records and John Smith
- Treasurer: Jennifer Gertzen

As there was a tie for President MS advised that the process of electing a President would have to be re-run.

MS handed the meeting back to SR as the current acting President.

PH addressed the meeting:

He pointed out that as per point 14.1.16 of the constitution, at present after the vote the Gauteng Dressage Council is not correctly constituted.

SR will discuss the way forward with PH.

In order to rectify this, GEF and DSA offered their assistance to run a voting campaign and elections on behalf of the Gauteng Dressage Council in order for the GDC to once more be correctly constituted.

In the meantime, the GDC should continue with the day to day running of the province with all decisions having to be verified by DSA for the time being.

PH, it is not feasible to co-opt members into the current vacant portfolios, as this will still not assist the GDC with becoming correctly constituted. Co-opted members are very important, they generally serve in an assistant capacity between elections, but for the purpose of the GDC at present an electoral SGM should be held.

BM: Congratulated dressage as she can see the province is well supported. She suggested that clubs need to work more closely with their members around engaging them and urging them to participate in relevant matters.

It was decided that DSA would assist the GDC with their re-elections.

SR referred to point 14.8 of the constitution. Under this point it does state the club with the most members will have the tie break vote in a situation such as we were facing.

Vybrant Club had the casting vote.

John Smith was officially announced as the Gauteng Dressage President. This was confirmed by PH and MS.

PH confirmed that all that had been discussed up until now with SR will now apply to JS.

The scheduled OGM for after the AGM could not continue as the GDC was not correctly constituted.

MS addressed the meeting:

- When teams receive provincial colours, the disciplines should keep in mind the athletes represent the GEF and not just their separate disciplines.
- He reminded us that there was a 4 week lead for colours applications to the Gauteng Sports Confederation.
- All Discipline associations should submit their colours documentation to the GEF before the 31<sup>st</sup> of January.
- The GEF has distributed a document around what club structures should look like. Please provide any feedback received from clubs and members

around this document to GEF.

- As a group of dedicated volunteers we have to work hard at engaging our members and try and created some enthusiasm around our sport.

**Close meeting**

JS closed the meeting.

The meeting was closed at 12:30

Minutes prepared by Surea van Schalkwyk

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**John Smith**  
**President**

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**Jennifer Gertzen**  
**Treasurer**